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# Using the Skip Loading Ramp

1. Wear your protective equipment including safety boots.
2. Keep other people, children, and animals well away from the whole of your work area, especially the ramp.
3. Do not overfill the barrow, or allow it to be filled awkwardly so that one side is heavier than the other.
4. You must grasp the handles of the barrow correctly with two hands, especially while climbing the ramp.
5. Move any spilt waste material away from the skip and the ramp; keep your workplace free of debris.
6. Stop work and get off the ramp if someone approaches you.
7. Do not leave the ramp in position if you are going to leave it unattended. Store the ramp in a secure place to prevent theft or misuse.
8. When you have finished work, clean the skip-loading ramp. Always return the ramp to the hire company in a clean condition.
9. If your skip-loading ramp is damaged or faulty, do not attempt to repair it. Contact the hire company.
10. You may want to read this leaflet again. Please keep it until you finish the work.

Please keep this leaflet safely as it may be required for future reference

# Skip Loading Ramp

The rules and procedures in force where people are at work may require the person responsible for this equipment to carry out a specific risk assessment.

## It is important to read all of this leaflet BEFORE using the Skip Loading Ramp.

1. Keep non-essential people, especially children away from the work area. NEVER allow a child on or near the ramp.
2. The ramp is designed to enable a wheelbarrow to be safely emptied into a skip with a ridge height up to about 1.5m high. Do not try to use it on skips higher than this.
3. Pushing a heavy barrow up a skip-loading ramp, can be hazardous. Do not fill the barrow more than you can manage safely.
4. Wear your protective equipment especially safety boots. Wear your gloves when handling debris or pushing the barrow.
5. A skip-loading ramp can be awkward to handle. To avoid injury or damage, take care when moving it and setting it up. Get someone to help you if you need it.
6. If you have not used a skip loading ramp before, familiarise yourself with how to set it up, and how to use it safely, before you start to fill the skip.
7. Do not indulge in any horseplay or irresponsible behaviour, while working on or near the skip-loading ramp.
8. This skip loading ramp may be narrower than the 600mm normally required by health and safety regulations on construction sites. This is acceptable provided the ramp is secure, wide enough to offer a proper walkway, and is used in accordance with these instructions.
9. A skip loading ramp must not be used by minors or by anyone under the influence of drugs or alcohol.
10. A skip-loading ramp is designed for use by an able bodied adult. Anyone with either temporary or permanent disability must seek expert advice before using it.
11. You must have at least the following items of personal protective equipment:
  - Safety helmet (EN397 or BS5240);
  - safety boots to EN345 or BS1870/4972;
  - gloves.



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- ### SKIP LOADING RAMP
1. Check the skip-loading ramp, check that all the attachments that prevent the ramp sliding off the rim of the skip are secure. Do not use anything found damaged - contact the hire company.
  2. Locate the ramp in position against the lowest edge of the skip to keep the height of the ramp as low as possible.
  3. Make sure the ramp is firm and securely in position.
  4. Your ramp may have a "wheel trap" and a "tipping trap" at the top. A wheel trap is a wider gap between the rungs to hold the barrow wheel still while you tilt the barrow up. The tipping trap prevents the front of the barrow moving while it is being emptied.
  5. Practice using the wheel trap and tipping trap with an empty barrow.
  6. Keep the ramp clear of mud and other waste objects that may cause you to lose your footing.
  7. Before starting work, make sure you understand how to set up and use the skip-loading ramp safely.



## Before Starting Work...

Useful Reference Points • [www.hae.org.uk/businessguard](http://www.hae.org.uk/businessguard)

- ### WORK AREA
1. Make sure that the area is clear and safe and that no-one is near to you or could distract you.
  2. Protect other people from danger. Warn others to keep away. Put up barriers or warning signs.
  3. The skip should be in an area that is clear, flat and level, with enough room for the ramp to be placed in position.
  4. Make sure there is enough clear space to safely manoeuvre the barrow from the waste area, to the bottom of the skip.
  5. Check that there is enough clear space to position the barrow squarely at the bottom of the ramp, ready to push up the incline.
  6. Check there are no low tree branches or other objects at height that may get in your way as you walk up the ramp.
  7. Check that the skip loading ramp is secure and safe to use each time you start to use it.
- ### OPERATORS
1. The following items of personal protective equipment (ppe) should be worn whenever you use this equipment. Particular jobs or environments may require a higher level of protection.
  2. You should wear a safety helmet whenever you are working at height or when you are working on or near a raised platform. On a construction site you must wear a helmet at all times.
  3. Wear safety boots (EN345 or BS1870/4972) not slip as you walk up the ramp.
  4. You may need to wear gloves depending on the nature of the job in hand.
  5. Anybody who is working near to you will also need to wear appropriate personal protective equipment.
  6. There must be only one person on the skip loading ramp at anyone time.

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