

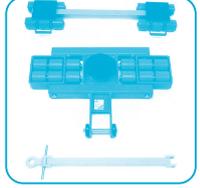


# 3 Point Load Moving Skates

The rules and procedures in force where people are at work may require the person responsible for this equipment to carry out a specific risk assessment.

## It is important to read all of this leaflet BEFORE using the Load Moving Skates

1. Plan your work and think ahead to make sure you will always be working safely.
2. The Load Moving Skates are designed to take loads no greater than those stated on the Skates (Rated Capacity) plate.
3. This equipment must Not be used to carry or lift personnel.
4. The action of load moving skates can cause injury or damage if the equipment is not used in a careful and controlled way. Extra caution must be taken to avoid entrapment with the loads.
5. The operator must ensure that limbs, i.e. hands, arms or feet etc, are NOT positioned under the load at any time.
6. If you have not used LOAD Moving Skates before, familiarise yourself with how the equipment works before you start on the main task.
7. Read the recommendations in the "Using the Load Moving Skates" section of this leaflet.
8. You should have at least the following items of personal protective equipment: Boots or protective footwear to a minimum EN345, gloves.
9. The Load moving Skates must not be used by minors or by anyone under the influence of drugs or alcohol.
10. The Skates are designed for operation by an able bodied adult. Anyone with either temporary or permanent disability must seek expert advice before using it.
11. Do not leave the Skates unattended at any time.
12. Take care whilst loading this equipment; in particular into and out of your vehicle as its weight is unevenly distributed. Observe good lifting practice and, where possible, share the load.



Please store this leaflet safely. It may be required for further information



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## OPERATORS

1. The following items of personal protective equipment (PPE) are the minimum that should be worn whenever operating Load Moving Skates. Particular jobs or environments may require a higher level of protection.
2. Suitable protective footwear is recommended, ideally safety boots to EN345.
3. Load Moving Skates are designed to be used on smooth industrial floors. Do not operate on uneven or sloping surface.
4. Keep away from electrical services and where possible isolate potential risks from other utility service, i.e. pipework and conduit etc.
5. Check for overhead obstructions before raising in locations where overhead hazards may exist, such as ceilings or racking etc.
6. Protect other people from the risk associated with moving heavy materials. Warn others to keep away, place barriers around your work area.
7. Make sure that the area is clear and safe and that no one is near to you or could distract you.

## USING THE LOAD MOVING SKATES

1. Ensure that the Load Moving Skates are capable of handling the size and weight of the load.
2. Ensure that the load, its size and weight, is assessed to identify the correct position for the Load Moving Skates.
3. The load must be equally distributed across the Load Moving Skates pads.
4. Ensure that the load is placed onto Skates with the appropriate lifting equipment, such as jacks, etc. Your Hire Company can advise you of any additional tools required.
5. Avoid wearing loose garments or clothing.
6. Persons working near this equipment will also need to wear appropriate PPE.
7. Protective Gloves.
8. The Load Moving Skates may only be steered whilst the skates are in motion. The operator must be positioned so that the Skates can be controlled whilst maintaining safe distance from the load.
9. Specific Load Moving Skates may be moved with the assistance of a powered vehicle – CHECK with the Hire Company to ensure this is possible.
10. Move slowly whilst using the Load Moving Skates to ensure safe

5. When loading the Skates, ensure that the rear of the load is raised first, using a suitable method such as jacks. Then place the two rear trollies into position, lowering slowly and removing the jacks. The front of the load should then be raised using the same method and placed on the turntable.
6. Non-slip mats or boards should be used between the load and the Skates.
7. Removal of the load follows this procedure in reverse.
8. In addition, you should be aware that if you cause damage to property belonging to a third party, or if you are involved in a highway accident, it is unlikely that normal insurance policies will give you any protection.
9. If you are in doubt about your insurance cover, check with the Hire Company or your insurer straight away.
10. Move slowly whilst using the Load Moving Skates to ensure safe



## Before Starting Work...

Useful Reference Points • [www.hae.org.uk/businessguard](http://www.hae.org.uk/businessguard)

operation and control at all times. Ensure that any change of direction is performed slowly and carefully.

## INSURANCE

1. Under the terms of hire, you are responsible for the safe custody of the equipment. You must indemnify the Hire Company against loss or unreasonable damage such as vandalism. The best way to achieve this is by insurance.
2. However, you must always secure the equipment yourself against theft or vandalism.
3. Some hire companies will offer insurance cover at an extra charge.
4. In addition, you should be aware that if you cause damage to property belonging to a third party, or if you are involved in a highway accident, it is unlikely that normal insurance policies will give you any protection.
5. If you are in doubt about your insurance cover, check with the Hire Company or your insurer straight away.